



AROH Foundation, an ISO Certified organization of national repute working towards social upliftment in the sectors of education and livelihood seeks dynamic and motivated professional with relevant experience

Position: Soft Skills cum English Trainer

Location: G.Noida

No of Vacancy: 1

Remuneration Between 15k to 18k based on experience

**Preference would be given to local candidates, or having an experience of working in a similar position**

**Joining : Should be able to join within a week's time upon selection**

#### Duties & Responsibilities

1. Responsible for effective Training of the assigned trade
2. Responsible for the quality of training being imparted and maintain the standards at the centre.
3. Responsible for maintaining attendance in the centre.
4. Apply innovative teaching tools and techniques to check absenteeism and retain the candidates for the entire training duration.
5. Conduct weekly / fortnightly / monthly assessments at the centre and evaluate the progress.
6. Assisting the team for placement of trained beneficiaries.
7. Responsible for post training & placement tracking of the beneficiaries
8. Responsible for maintenance of infrastructure at the centre.

#### Minimum Qualification, knowledge and experience:

1. Graduate / Masters having teaching experience in grooming sector & conducting classes on Personality development and Life skills Training.
2. A graduate / Masters in English Literature with teaching experience in schools/colleges.
3. Knowledge of local language, customs and traditions.
4. Well versed with Excel and Power Point.
5. Excellent command over spoken and written English.

Submit your CV at email Id: [careers.aroh@gmail.com](mailto:careers.aroh@gmail.com) with job title