

AROH Foundation, an ISO Certified organization of national repute working towards social upliftment in multiple sectors like education, livelihood, health and sanitation, etc., seeks dynamic and motivated professionals with relevant experience.

**Position:** Hardware & Network Executive

**Location:** Noida

**Compensation:** up to 18K

**Joining:** Should be able to join within a week's time upon selection

### **Duties & Responsibilities**

#### **Network Engineer duties and responsibilities of the job**

Hardware and Network Executive will work in-house or be assigned to project management teams working with outside. As part of an organisation's IT team, he/she will closely work with IT Manager.

#### **Hardware Roles & Responsibilities**

- Support and maintain computer systems and peripherals by installing, configuring, testing, troubleshooting, and repairing hardware
- Data Management on Excel

#### **Networking Roles & Responsibilities**

- Designing and implementing new network solutions and/or improving the efficiency of networks
- Installing, configuring and supporting network equipment including routers, proxy servers, switches, WAN accelerators, DNS and DHCP
- Procuring network equipment and managing subcontractors involved with network installation
- Configuring firewalls, routing and switching to maximise network efficiency and security
- Maximising network performance through ongoing monitoring and troubleshooting
- Arranging scheduled upgrades
- Investigating faults in the network
- Updating network equipment to the latest firmware releases
- Reporting network status to key stakeholders
- Take care of all system in terms of hardware and software
- Ensure 0% downtime in internet as well as the employee system

#### **Minimum Qualification, knowledge and experience:**

Degree/Diploma in Hardware and Networking with 3-4years of experience

Excellent in resolving Hardware and Networking issues

Excellent in Excel

**Essentials:** Bike, Smart Phone and Laptop

**Interested candidates can submit their CV mentioning the location, current salary, expected salary and notice period at [hr@aroh.in](mailto:hr@aroh.in)**