

Job Title: Project Manager

Location: Block: Ramnagar, Chitrakoot, Uttar Pradesh, India.

Position Type: Full-Time

Remuneration: As per market standards.

About the Organization:

AROH Foundation is a non-profit organization committed to promoting holistic rural development in the Chitrakoot of Uttar Pradesh District. We believe in empowering local communities, preserving the environment, and improving the quality of life in rural areas through sustainable development initiatives.

Job Description:

We are seeking a dedicated and experienced Project Manager to oversee our holistic rural development projects in the Chitrakoot of Uttar Pradesh District. The ideal candidate will be a resident of Meghalaya and must have a deep understanding of the local context, culture, and challenges faced by the communities in Uttar Pradesh.

Key Responsibilities:

Project Planning and Execution:

- Develop project plans, budgets, and timelines for holistic rural development initiatives.
- Ensure the successful implementation of projects, meeting set objectives and targets.
- Monitor project progress and make necessary adjustments to achieve desired outcomes.

Stakeholder Engagement:

- Build and maintain strong relationships with local communities, government agencies, and other relevant stakeholders.
- Collaborate with community leaders and organizations to identify project needs and priorities.

Team Management:

- Lead and supervise project staff, ensuring their effective performance and professional development.
- Foster a collaborative and inclusive work environment within the team.

Resource Management:

- Manage project resources efficiently, including human resources, finances, and materials.
- Ensure compliance with funding requirements and reporting.

Monitoring and Evaluation:

- Develop and implement a robust monitoring and evaluation framework to assess project impact.
- Regularly collect data, analyse results, and provide reports to stakeholders.

Capacity Building:

- Identify training needs within the community and project team, and facilitate capacity-building initiatives.
- Empower local communities with knowledge and skills to sustain project benefits.

Advocacy and Networking:

- Represent the organization in relevant forums, meetings, and conferences.
- Advocate for policies and practices that promote holistic rural development.

Requirements:

- Bachelor's or Master's degree in a relevant field (e.g., Rural Development, Social Work, Agriculture, Community Development).
- Minimum of 4-5 years of experience in project management, with a focus on rural development.
- Strong understanding of the Meghalaya region and its unique challenges.
- Excellent interpersonal and communication skills.
- Proficiency in the local language and dialects is highly desirable.
- Demonstrated ability to work effectively with diverse groups and communities.
- Experience in managing donor-funded projects is a plus.