

AROH Foundation, an ISO Certified organization of national repute working towards social upliftment in multiple sectors like education, livelihood, health and sanitation, etc., seeks dynamic and motivated professionals with relevant experience.

Job Title: Senior Manager, Skill Development & Livelihood

Project: Skill Development & Livelihood Programmes

Location: Noida, Sector-7, India

Reports To: Chief Operating Officer

Employment Type: Contractual

Remuneration: As per Market Standards

About the Project:

AROH Foundation is making significant strides in skill development and livelihood generation through impactful projects aimed at providing placement-linked training for women, equipping them for better job opportunities. By engaging women in jobs, self-employment, or income-generating activities, the foundation elevates their socio-economic status. Also encourages farmers to adopt innovative, scientific, and organic farming practices, significantly enhancing agricultural output.

Job Summary:

The Senior Manager for Livelihood will be responsible for developing, implementing, and managing initiatives aimed at creating sustainable livelihood opportunities for marginalized communities. This role involves strategic planning, program oversight, stakeholder engagement, and ensuring impactful outcomes that promote social inclusion.

Key Responsibilities:

Program Development and Strategy:

- Design and implement comprehensive livelihood programs that cater to the specific needs of underprivileged women and youth.
- Conduct assessments to identify barriers to livelihood access and develop targeted interventions.
- Create and maintain strategic plans that align with the foundation's goals and enhance community empowerment.

Team Leadership and Management:

- Lead and supervise a diverse team of project coordinators and field staff, ensuring effective program delivery and staff development.
- Organize regular training sessions to enhance staff capabilities in livelihood initiatives and community engagement.
- Foster a collaborative and innovative team environment, promoting best practices and knowledge sharing.

Stakeholder Engagement:

- Build and maintain strong partnerships with government agencies, financial institutions, NGOs, and community organizations.
- Engage with local leaders and community members to promote livelihood initiatives and gather valuable feedback.
- Represent AROH Foundation at relevant forums, workshops, and conferences to advocate for livelihood development.

Monitoring and Evaluation:

- Develop and implement robust monitoring and evaluation frameworks to assess program effectiveness and impact.
- Collect and analyze data to inform program improvements and ensure accountability to stakeholders.
- Prepare detailed reports on program outcomes and present findings to funders and partners.

Financial Management:

- Manage the livelihood program budget, ensuring efficient allocation of resources and compliance with financial guidelines.
- Identify funding opportunities and support grant writing efforts to secure financial resources for programs.

Advocacy and Awareness:

- Advocate for policies that support sustainable livelihood development and social inclusion.
- Organize awareness campaigns, workshops, and community events to promote the importance of livelihood initiatives.

Qualifications:

- Master's degree in Social Sciences, Development Studies, Business Administration, or a related field.
- Minimum of 10 years of experience in program management within the livelihood or development sector.
- Proven track record of successful program implementation and stakeholder engagement.
- Strong leadership and team management abilities.
- Excellent communication, networking, and interpersonal skills.
- Proficiency in monitoring and evaluation methodologies.
- Strong analytical and problem-solving skills.
- Familiarity with budgeting and financial management.

Additional

- Willingness to travel to project sites as needed.
- Passion for social impact and community development.

Qualifications:

- Master's degree in Finance, Business Administration, Social Sciences, or a related field.
- Minimum 8-10 years of experience in program management, particularly in financial literacy or related areas.
- Strong leadership and team management skills.
- Excellent communication, networking, and interpersonal skills.
- Experience in monitoring and evaluation methodologies.
- Proficient in budgeting and financial management.
- Passion for social impact and community development.

How to Apply:

Interested candidates who meet the qualifications are invited to submit their resume along with a photo detailing their relevant experience through the following link: [Apply Here](#).

We thank all applicants for their interest in AROH Foundation, but only those selected for an interview will be contacted.