AROH Foundation is a non-profit organization dedicated to promoting sustainable development and improving the lives of marginalized communities across India. With a focus on healthcare, education, and livelihood enhancement, AROH Foundation implements various projects and initiatives aimed at creating lasting positive impacts.

Position: Quality Control Officer

Location: Sector-8, Noida

Compensation: **As per the experience & market standards**

Joining: **Should be able to join within a 15 days' time upon selection**

Job Overview: As a Quality Control Officer at AROH Foundation, you will be responsible for ensuring that our projects and programs meet high standards of quality and effectiveness. You will play a crucial role in maintaining and improving the quality of services and interventions provided to our beneficiaries.

Key Responsibilities:

1. **Monitoring and Evaluation:** Conduct regular monitoring visits to project sites to assess the quality of implementation and adherence to project guidelines.

2. **Quality Assurance:** Develop and implement quality assurance systems and processes to ensure compliance with organizational standards and donor requirements.

3. **Data Collection and Analysis:** Collect and analyze data related to project outcomes and impact indicators to assess the effectiveness of interventions.

4. **Capacity Building:** Train project staff and partners on quality control procedures, data collection methods, and reporting standards.

5. **Reporting:** Prepare timely and accurate reports on monitoring findings, quality assessments, and recommendations for improvement.

6. **Collaboration:** Collaborate closely with program managers, field staff, and external stakeholders to address quality-related issues and implement corrective actions.

7. **Documentation:** Maintain comprehensive documentation of quality control activities, including reports, assessments, and training materials.

Qualifications:

- Bachelor's degree in a relevant field (e.g., development studies, public health, social sciences).

- Proven experience in quality control, monitoring and evaluation, or a related field, preferably in the non-profit sector.

- Strong analytical skills and proficiency in data analysis software/tools.

- Excellent communication and interpersonal skills, with the ability to work effectively in a multicultural environment.

- Experience in training and capacity building is desirable.

- Commitment to the mission and values of AROH Foundation.

Additional Requirements:

- Willingness to travel to project sites.

- Ability to work independently and as part of a team.

- Fluency in Hindi/English is an asset.

Application Process: Interested candidates who meet the qualifications are invited to submit their resume along with a photo detailing their relevant experience go to the link https://aroh.in/Home/career to apply for the above-mentioned position.

We thank all applicants for their interest in AROH Foundation, but only those selected for an interview will be contacted.

AROH Foundation is an equal opportunity employer and encourages applications from qualified individuals regardless of race, religion, national origin, disability, or gender identity.